

Maryland

*The following instructions were written for Early Childhood Education students who attend the University of Delaware but have lived in Maryland and need to obtain those out-of-state clearances. **If you are not a UD student, you will need to contact the state directly for additional help.***

Adam Walsh/Child Protective Service Background Record Request:

- Print the [MD CPS/Adam Walsh Background Request Form](#)
- Complete Part I: Purpose of Search
 - “Release to an Agency/Individual Related to”: Employment
 - Agency Information:
 - Office of Clinical Studies
 - Terri Villa
 - 200 Academy Street, room 103 Newark, DE 19716
 - clinicalstudies@udel.edu
- Complete Part II “Search Information”
- Do not sign the form
- Make an appointment to bring the form to The Office of Clinical Studies. OCS will witness your signature and submit the form electronically.

If you have any questions or problems, send an email to clinicalstudies@udel.edu.