Clearance Policy (11/5/2025)

Background clearances are required for all students enrolled in a course that includes a field placement in a setting with children under the age of 18. **The required clearances are valid from the start of the academic year through the spring semester if submitted and received by the Office of Clinical Studies (OCS) by July 15th.**

> **New students** to the university and UD **students who transfer** into a major that requires field placements will have to obtain the three required clearances by **August 15th** for a fall semester placement **OR December 15th** for a spring semester placement. **Returning students** must have their clearances on file in the Office of Clinical Studies (OCS) **by July 15th.**

Required Clearances

- Criminal Background Clearance (CBC/fingerprinting)
- Child Protection Registry Clearance (CPR)
- Tuberculosis Clearance (TB): upon enrollment into the major AND the **July 15th** prior to student teaching/internship
- **ECE majors have special clearances that are required, they include:**
  - home state criminal background clearance, home state child protection clearance, and the Licensed Childcare form
  - Special clearances will be completed with the staff from the Office of Clinical Studies (OCS) in the freshman or transfer year for ONLY students enrolled in the Early Childhood Education (ECE) major

Students who do not adhere to the required guidelines above will be withdrawn from the course that includes a field placement(s).

Please see the chart below that outlines the information above:

Student Type	Education Major*	Due by
New (freshman or transfer or new major)	ECE, EME	August 15th
Returning (soph-senior, 4+1)	ECE, EME, Secondary*, Music	July 15th
Transfer or change in major between fall and spring semesters	ECE, EME, Secondary, Music	December 15th
Adding a course with a placement for spring semester	ECE, EME, Secondary, Music	December 15th
Non-Education majors	Contact the Office of Clinical Studies clinicalstudies@udel.edu	

Some secondary programs do NOT have a placement in the sophomore year, therefore you would not need your clearances if you do not have a course with a placement.