

Texas

*The following instructions were written for Early Childhood Education students who attend the University of Delaware but have lived in Texas and need to obtain those out-of-state clearances. **If you are not a UD student, you will need to contact the state directly for additional help.***

Criminal Record Check Services:

- Go to [Texas IdentoGO Appointment](#).
- Schedule an appointment for when you are home during fall or winter break.
- Once you receive your results, scan and send them to clinicalstudies@udel.edu.

Adam Walsh/Child Protective Service Background Record Request:

- Go to [Texas Adam Walsh Form](#) and print form.
- Complete Section 3 with your personal information.
- List any other addresses you have live at in Texas.
- In section 4, enter clinicalstudies@udel.edu for the "Subject's Email".
- Do not sign the form, it must be notarized. A list of notaries on campus can be found: [UD List of Notaries on Campus](#). The notary will have you sign when you are with them.
- The form can be
 - Email: TXAbuseNeglectBGC@dfps.texas.gov or
 - Mail: DFPS Background Checks M/C 4111
P.O. Box 149030
Austin, TX 78714-9030
- If you should receive your results, send the results clinicalstudies@udel.edu.

If you have any problems, send an email to clinicalstudies@udel.edu.