

## North Carolina

*The following instructions were written for Early Childhood Education students who attend the University of Delaware but have lived in North Carolina and need to obtain those out-of-state clearances. **If you are not a UD student, you will need to contact the state directly for additional help.***

### **Adam Walsh/Child Protective Service Background Record Request:**

- Go to [\\*Interstate Request 01-2022.pdf \(ncdhhs.gov\)](#)
- Fill out each of the fields.
  - The state requesting the check will be Delaware
  - Put today's date
  - Put your name and contact number. Check the "Individual" box.
  - Fill out all the personal information fields.
  - Choose to get your results by mail or email (email will be easier and faster)
- You can mail, or email the form to the addresses at the bottom of the form.
- When you get your copy of the results, scan and send them (or forward the email) to [clinicalstudies@udel.edu](mailto:clinicalstudies@udel.edu)

If you have any problems, please let us know at [clinicalstudies@udel.edu](mailto:clinicalstudies@udel.edu)