

New Mexico

*The following instructions were written for Early Childhood Education students who attend the University of Delaware but have lived in New Mexico and need to obtain those out-of-state clearances. **If you are not a UD student, you will need to contact the state directly for additional help.***

Criminal Record Check Services:

- Click on [NM Enrollment & Fingerprinting Services](#)
- Enter Service Code 2BHV48
- Start Enrollment
- Check “Acknowledge that I have read, understand and agree...”
- Complete Personal Information
- Complete Employer Information
 - University of Delaware, Office of Clinical Studies
 - Volunteer
 - United States, 200 Academy Street, Newark, DE, 19716
 - Contact: clinicalstudies@udel.edu, 302-831-6778
- Schedule appointment by choosing zip code near you
- Confirm Appointment
- Continue to Payment and Submit

Adam Walsh/Child Protective Service Background Record Request:

- Print [NM Child Care Form](#)
- Complete required sections.
- Sign and date the form.
- Scan and send it to clinicalstudies@udel.edu.

If you have any problems, send an email to clinicalstudies@udel.edu.