

Connecticut

Criminal Record Check Services:

- Go to https://portal.ct.gov/-/media/DESPP/reports_and_records/DPS0846CCriminalHistoryRecordRequestFormRev120117pdf.pdf?la=en
- Print this form and fill it out by printing neatly in black ink. You will need to do the “CT Ony Criminal Conviction History Record Search”
- Enclose a check for the required amount (currently \$75) made payable to “Treasurer-State of CT” and mail it to the address at the bottom of the form.
- Once you get your results, please forward them to us at clinicalstudies@udel.edu

Adam Walsh/Child Protective Service Background Record Request:

- Go to <https://portal.ct.gov/-/media/DCF/Policy/NEW-fillin-Forms/DCF-3031.pdf?la=en>
- Print this form and fill it out by printing neatly in black ink. Note that you must fill it out completely. If something does not apply to you, write in “N/A”.
- Remember to sign it and then either email, fax, or mail it to the appropriate address listed at the bottom of the form.
- Once you get your results, please forward them to us at clinicalstudies@udel.edu

If you have any problems, please let us know. If they ask for an address of where to send the request, use the following:

Office of Clinical Studies
200 Academy Street
Newark, DE 19716