

**University of Delaware  
Student Teaching Resource Guide  
Program-Specific Requirements**

Name of Program:	Secondary Mathematics Education				
Program has a manual that includes student teaching requirements:	Yes		No		
Program-specific manual is accessible at—	URL:				
	Canvas/Sakai site for course #:				

	Student Teaching Resource Guide requirements	Program-specific requirements
Methods course(s) entry requirements	<a href="#">Clearances</a>	
Student teaching entry requirements	<a href="#">Clearances</a> <a href="#">UCTE Minimum GPA Policy</a> <a href="#">College Ready Scores</a>	
10% Waiver Policy		
Professional responsibilities in student teaching	<a href="#">Responsibilities</a> <a href="#">Dispositions</a> <a href="#">Personal Safety</a> <a href="#">Dress Code</a>	<ul style="list-style-type: none"> <li>Keep cell phones turned off during the school day.</li> <li>Wear UD student identification badges at all times in the placement.</li> <li>Follow your school's procedure for signing in and out of the school each day.</li> <li>Be fully prepared when you arrive at school, including any materials and supplies.</li> <li>Be actively engaged in the classroom at all times.</li> <li>Show respect and empathy for all individuals at your site.</li> <li>Keep your course instructor, field instructor, and clinical educator informed of any issues as soon as they occur.</li> </ul>

Formative and summative evaluations in student teaching	<a href="#">Three-Way Conference Form</a> <a href="#">Formative Observation Form</a> <a href="#">Capstone Clinical Experience Evaluation</a>	
<b>Performance Assessment:</b>		
Program performance assessment		<ul style="list-style-type: none"> <li>• edTPA</li> </ul>
Process for arranging to take a different performance assessment		<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Performance assessment requirements	<a href="#">Purchasing the Performance Assessment Release Forms</a> <a href="#">Video Recording</a> <a href="#">Performance Assessment Submission</a>	
Performance assessment requirements for passing student teaching		<ul style="list-style-type: none"> <li>• Depends on the state certification that the teacher candidate wishes to obtain.</li> <li>• Currently, Delaware requires a score of 38 for Institutional Recommendation.</li> </ul>
Student teaching exit requirements	<a href="#">Capstone Evaluation</a> <a href="#">Performance Assessment</a>	
<b>Student teaching placement requirements:</b>		
Minimum number of observations for field instructor (not including the midpoint three-way conference and the final conference)		<ul style="list-style-type: none"> <li>• 6</li> </ul>
Passing criteria for the Capstone Clinical Experience Evaluation		<ul style="list-style-type: none"> <li>• Majority of the item scores are 3 or better, with no score of 1.</li> </ul>

Attendance policy	<ul style="list-style-type: none"> <li>• Teacher candidates/interns are considered professional staff and are required to adhere to the district calendar and to the program-specific student teaching schedule.</li> <li>• Teacher candidates follow the teacher hours in their school. Absences from the field will be considered excused only in accordance with University Policy.</li> </ul>	<ul style="list-style-type: none"> <li>• Students are required to follow the district calendar for the school they are placed in, and adhere to the professional hours of their clinical educator.</li> <li>• Once the teacher candidate knows they are going to be absent, they must notify their clinical educator and field instructor. If the teacher candidate knows in advance they are not going to be in school, they are expected to make all substitute lesson plans in advance of the absence.</li> </ul>
Policy for making up missed time in placement		<ul style="list-style-type: none"> <li>• If students know of time they will be absent, they should “front load” extra time before student teaching starts.</li> </ul>
Grounds for removal from placement	<ul style="list-style-type: none"> <li>• Misconduct by teacher candidates will be reported to the University’s Office of Student Conduct. Teacher candidates found in violation of UD’s Student Code of Conduct may be removed from their field placement and/or prohibited from future field placements.</li> <li>• If a teacher candidate does not pass a student teaching placement, then they can request a new placement. If this is denied, the student can appeal the decision, in writing, to the University Council on Teacher Education.</li> </ul>	<ul style="list-style-type: none"> <li>• The Mathematics Education department follows all University policies for removal from student teaching.</li> </ul>